

Texas SDU ACH Generator version 1.0

SUMMARY:

- FREE SOFTWARE FROM THE TEXAS SDU
- VERY SIMPLE TO USE
- CREATES THE ACH FILE IN CCD+ FORMAT
- PAYMENTS WILL BE A CREDIT TRANSACTION THROUGH EMPLOYERS BANK
- EMPLOYEE INFO CAN BE ENTERED MANUALLY OR UPLOADED WITH EXCEL OR CSV
- CAN ONLY BE USED FOR PAYMENTS TO THE TEXAS SDU
- EMPLOYER SENDS ACH FILE THROUGH THEIR BANK

The screenshot shows the Texas SDU ACH Generator v. 1.0 interface. The menu bar includes File, Data, Build, and Help. The toolbar contains buttons for Setup Employer, Open Employee File, Add Employee, Generate ACH File, and User Guide. The main window is divided into sections for Employer Information and a list of Employees.

SET UP EMPLOYER INFO points to the menu bar.

ADD EMPLOYEES BY UPLOAD points to the 'Open Employee File' button.

ADD EMPLOYEE MANUALLY points to the 'Add Employee' button.

GENERATE ACH FILE points to the 'Generate ACH File' button.

EMPLOYER INFO SHOWS HERE points to the 'Employer Information' form fields.

EMPLOYEES SHOW HERE AFTER THEY ARE ENTERED points to the 'Employees' table.

TOTAL EMPLOYEES AND PAYMENT AMOUNT SHOW HERE points to the status bar at the bottom.

EMPLOYER INFORMATION:

Employer Name:

Tax ID (FEIN):

Bank Name:

Bank Routing #:

EMPLOYEES:

id	FirstName	LastName	SSN	Case	Amount	MedicalSupport	NoLongerEmployee
1	Ken	Mundy	111-11-1111	23297832938238	222.33	Y	Y
2	Steve	Overson	233-33-3434	3434343,3434	333.33	Y	N
3	Kevin	Durphy	000-00-0000	2345672	444.00	Y	Y
4	Rebecca	Martin	234-23-2332	323232345	321.10	Y	Y
5	Sam	Jones	111-22-3333	111222333444	0.99	Y	N
6	Joe	Smith	999-99-9999	9202920293834	555.12	N	N
7	Bill	Owens	112-23-4444	n123654123	750.12	N	N
8	Jim	Thomas	333-33-3333	000456789	302.00	N	N
9	Michael	Felps	444-44-6666	N123456ci1203	508.23	N	N
10	Brian	Gold	555-55-8888	12477855855	7500.00	N	N
11	Caru	Grant	888-77-1245	215644158465169	82.00	N	N

Employee Count: 15 Total Credit: \$20219.46

ADD EMPLOYER INFORMATION SCREEN:

ADD EMPLOYEES MANUALLY SCREEN:

EXAMPLE OF AN UPLOAD USING EXCEL:

ROW #1 MUST HAVE THESE 7 COLUMN NAMES

	A	B	C	D	E	F	G
1	First	Last	SSN	Case	Amount	Medical	NLE
2	Ken	Mundy	111-11-1111	23297832938238	222.33	Y	Y
3	Steve	Overson	233-33-3434	3434343.3434	333.33	Y	N
4	Kevin	Durphy	000-00-0000	2345672	444.00	Y	Y
5	Rebecca	Martin	234-23-2332	323232345	321.10	Y	Y
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9							